

APPLICANT INFORMATION

Applicant Name:

Today's Date:

Physical Address:

City/State/Zip:

Mailing Address (if different than physical):

City/State/Zip

Email:

SSN:

Phone:

Date of Birth:

EMERGENCY CONTACT

Name

Relationship to applicant

Phone Number

Address

AVAILABILITY

Desired wage?

Full/Part-Time?

Scheduling Restrictions?

What hours are you available to work?

Desired Start Date?

FOR OFFICE USE ONLY

Date of interview:

Date of hire:

Agreed upon wage:

Additional comments: _____

EDUCATION

High School Attended:

Graduated? Y___ N___

College Attended:

Graduated? Y___ N___ (and if "No" how many years?)

BACKGROUND

Do you have a history of any of the following:

Drug/Alcohol Abuse? Y___ N___ (explain if "Yes")

Criminal Record? Y___ N___ (explain if "Yes")

Child Abuse/Neglect? Y___ N___ (explain if "Yes")

ADDITIONAL QUESTIONS

Are you authorized to work in the US? Y___ N___

Do you have any current qualifications for this job? I.e. Food Handler's, CPR/First Aid? Y___ N___

Do you have a reliable form of transportation? Y___ N___

How did you hear of this opening? _____

Are you willing to cover at our sister center (Kidz Academy) if needed? Y___ N___

Are you willing to wear a mask while in the room with children until further notice?* Y___ N___

Are you fully vaccinated against COVID—19?* Y___ N___

**This position requires that you be vaccinated against COVID—19 unless you need a reasonable accommodation for religion or health-related need.*

Are you willing to take continuing education/training for licensing purposes? Y___ N___

Have you previously worked in a preschool or childcare center? Y___ N___

Do you think you can meet the social/emotional/physical needs of children in your care? Y___ N___

How many children are you comfortable with taking care of in a group setting? What ages? Explain

PREVIOUS EMPLOYMENT

Employer 1 Name

Employer 2 Name

Telephone:

Telephone:

Dates to:

Dates to:

Dates from:

Dates from:

Starting wage:

Starting wage:

Ending wage:

Ending wage:

REFERENCES

Please list two references (not living with you)

Reference 1 Name

Reference 2 Name

Relationship

Relationship

Phone number

Phone number

DISCLAIMER & SIGNATURE

I certify that my answers are true and complete to the best of my knowledge. Luna Academy is hereby authorized to make any investigations of my prior educational and employment history. I understand that employment at Luna Academy is "at will" which means that either I or this company can terminate the employment at any time, with or without prior notice, and for any reason not prohibited by statute. All employment is continued on that basis.

Applicant Signature: _____ Date: _____